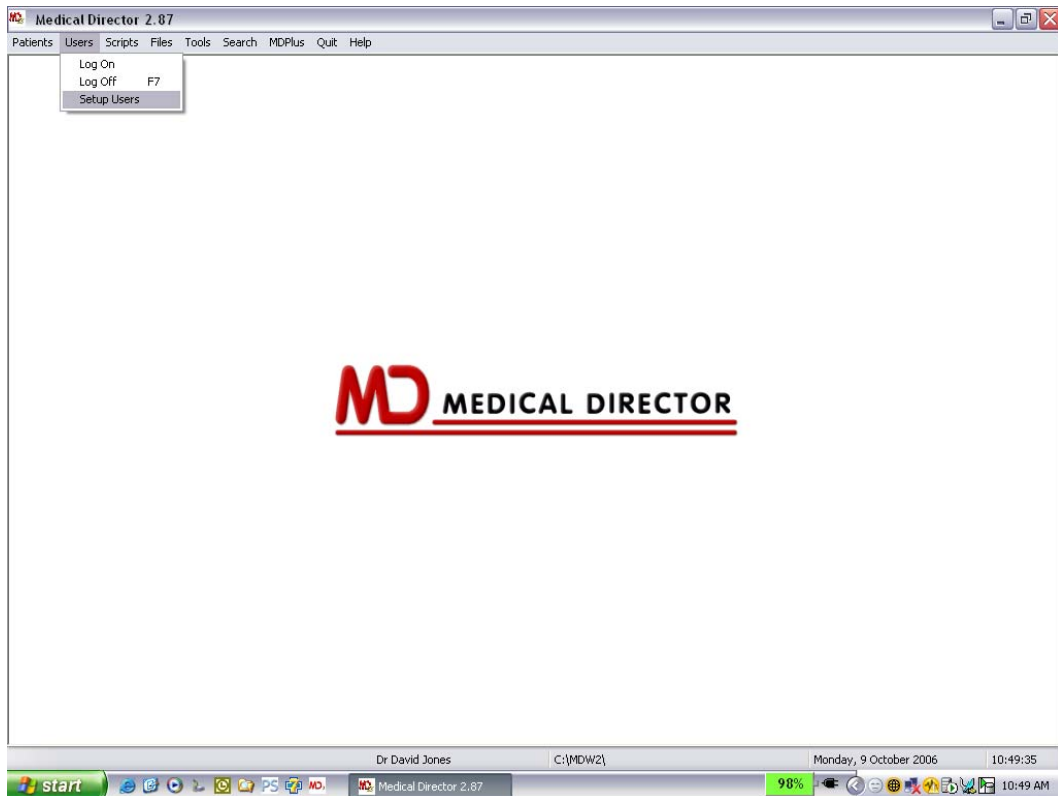


Immunisation Set-Up for Pracsoft3 & MD2

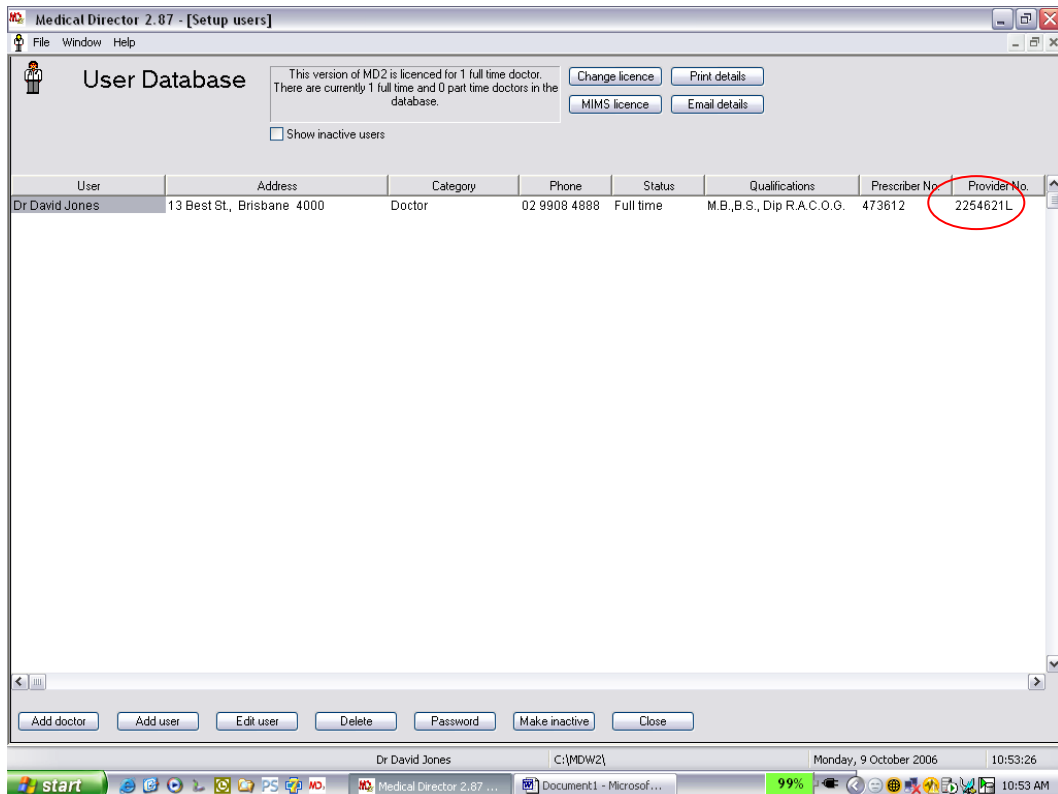
Please note, these steps should be performed on the server computer

Step 1. Setting Link Options in MD2

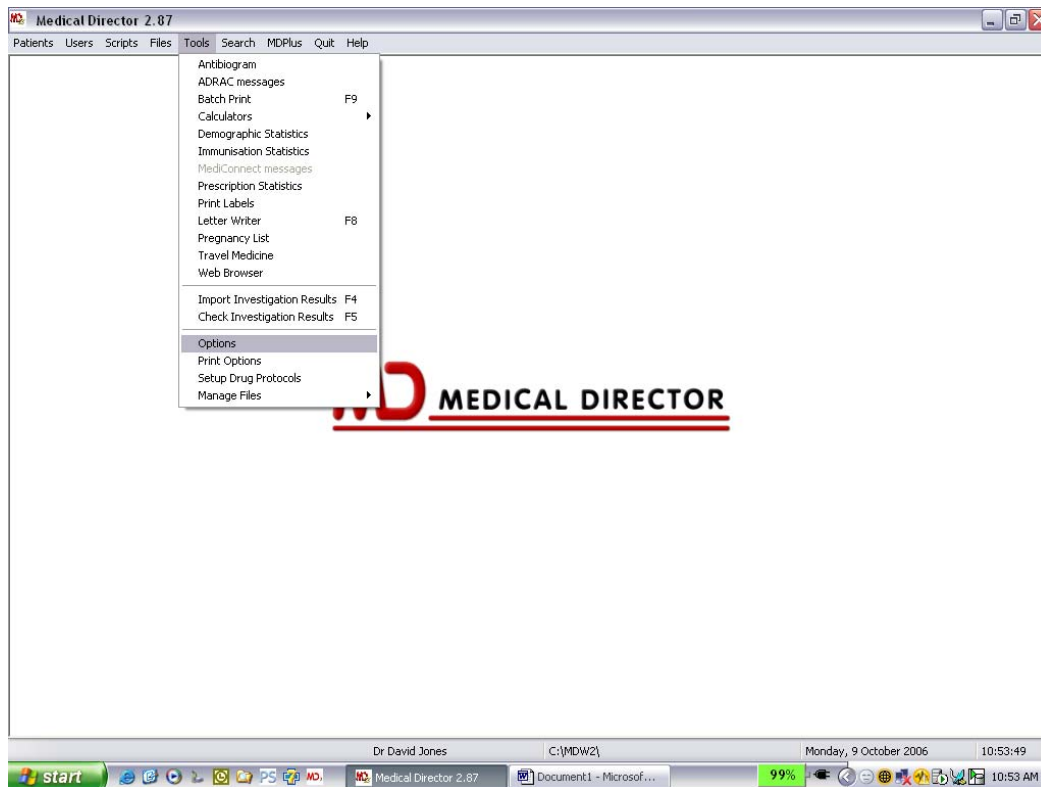
- Access the "User" menu and select "Setup Users"



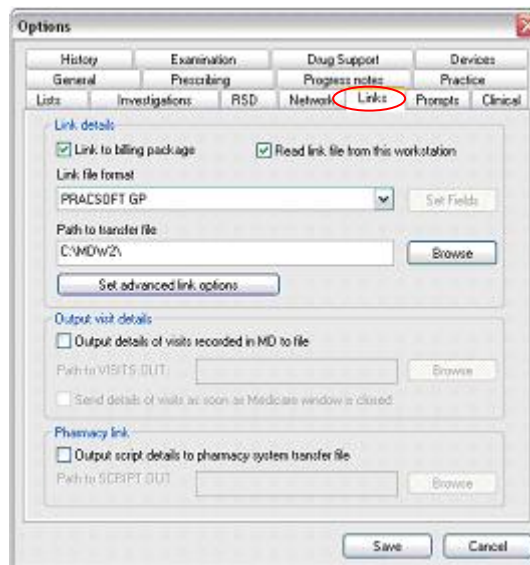
- Ensure that each provider number has 8 characters and matches the details in the billing package



- Click on “Close”
- Access the “Tools” menu and select “Options”



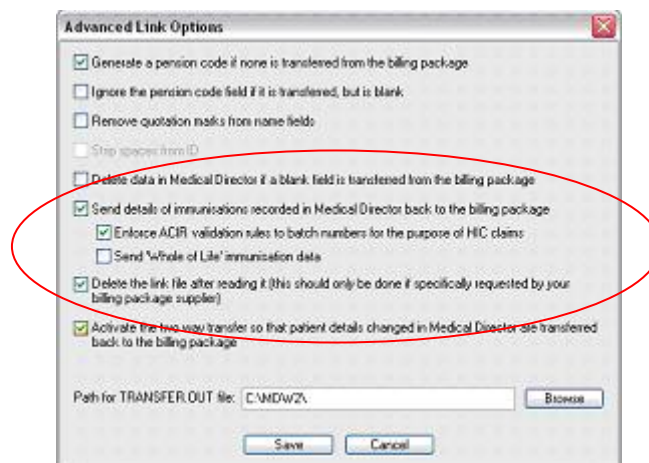
- In “Options” select the “Links” tab



- Ensure “Link to billing package” and “Read link file from this workstation” are ticked
- Select Pracsoft GP as the “Link File Format”
- “Path to transfer file” is equal to the location of your MD2 directory. This is usually located on your server and does not need to be modified
- Click on “Set Advanced Link Options”

- Tick "Send details of immunisations recorded in Medical Director back to the billing package"
- Tick "Enforce ACIR validation rules to batch numbers for the purpose of HIC claims"
- Un-Tick "Send 'Whole of Life' immunisation data"
- Tick "Delete the link file after reading it (this should only be done if specifically requested by your billing package supplier)"

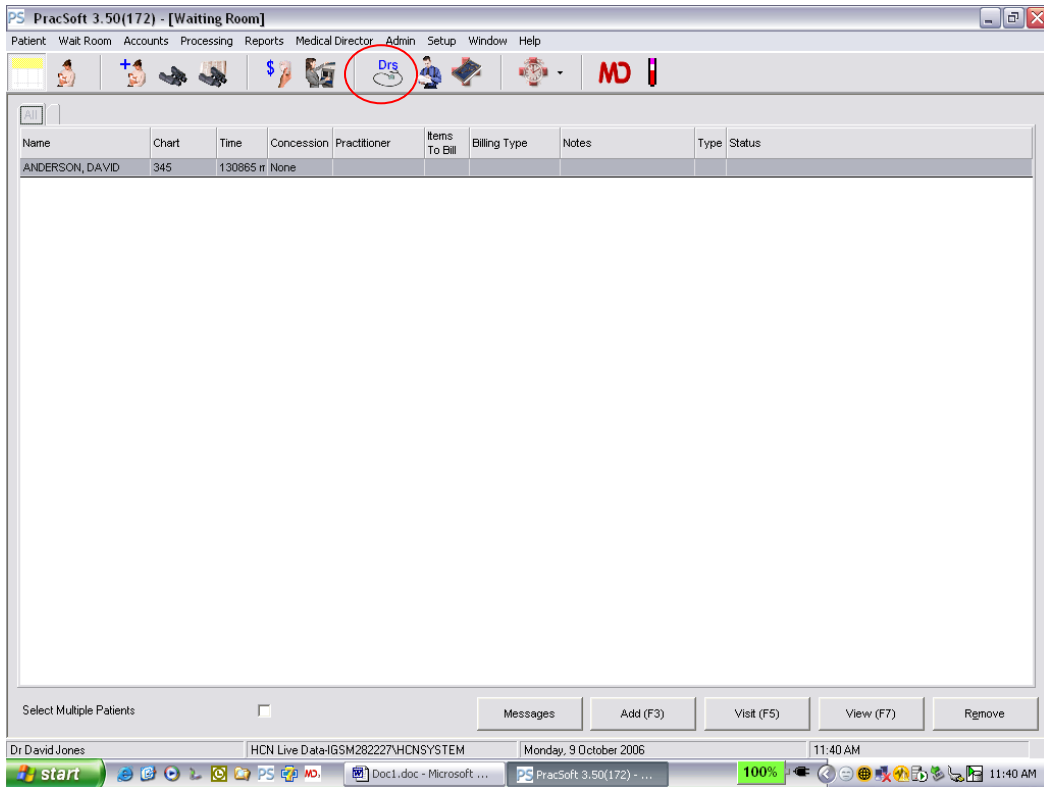
This will enable the link to send immunisation details recorded in MD to Pracsoft for transmission via Online



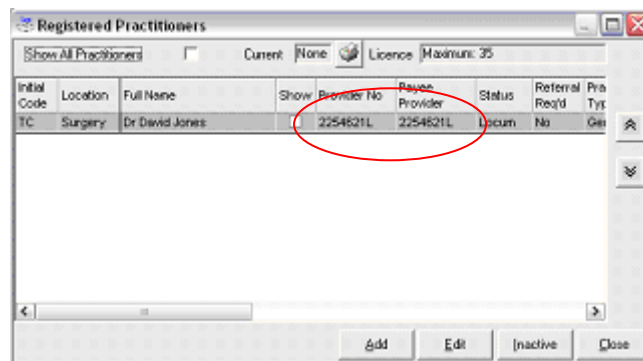
- Click "Save"

Step 2. Setting Pracsoft Link Options

- Click on the "Doctors" icon

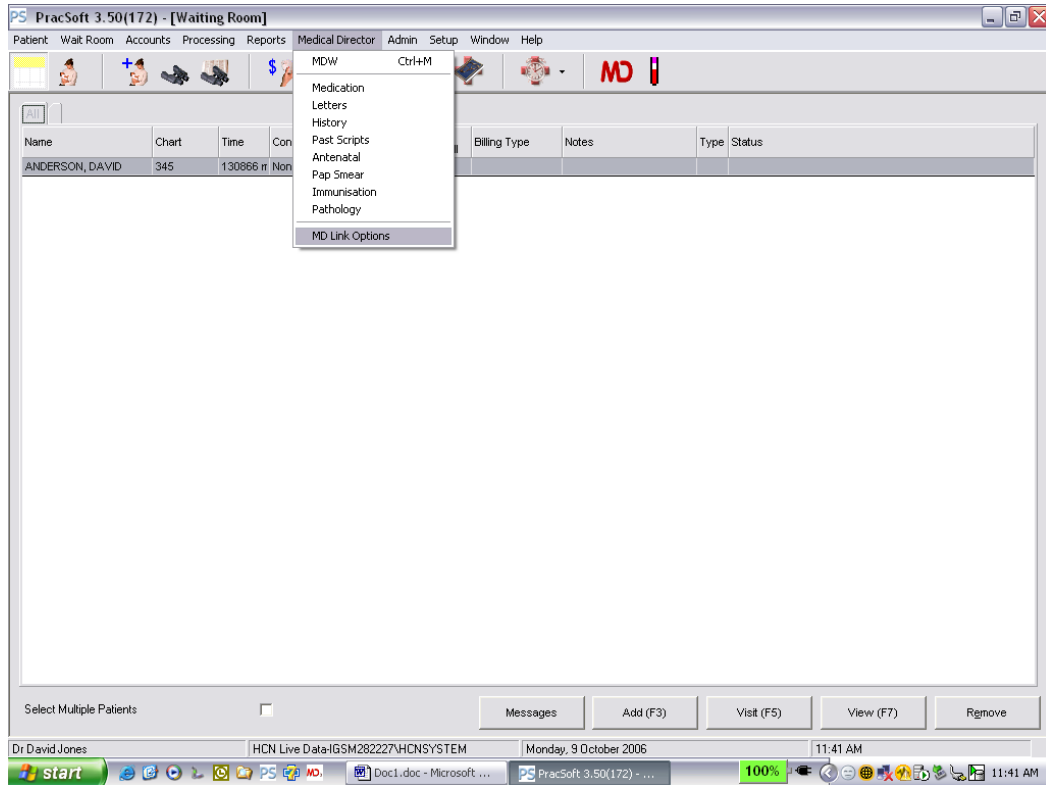


- Ensure that each provider number has 8 characters and matches the details in Medical Director

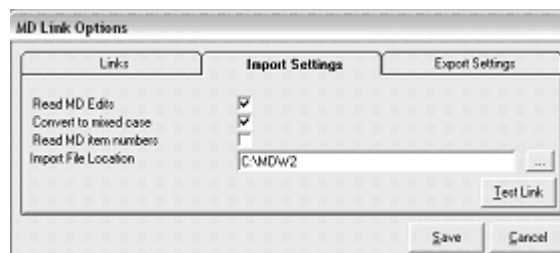


- Click "Close"

- Access the “Medical Director” menu and select “MD Link Options”



- In “MD Link Options” tick the following in the Import Settings Tab:
 - Read MD Edits
 - Covert to mixed case
- Ensure the “Import File Location” is the same as your “Path to transfer file” that was set in Medical Director (refer to Page 2)



- Click “Save”